

Submission Deadline: April 30, 2009
(Completed form should be submitted online)

Call for Proposals

2009 North Carolina Community College Faculty Assn. Conference
October 11-12, 2009 **Embassy Suites, Greensboro**

This year's theme is ***CREATING SUCCESS THROUGH INNOVATION***. By embracing this concept, we are providing educational experiences for learners to prepare them to work competitively in a global market using innovative technology and classroom experiences—in spite of challenging budget constraints.

Proposal Guidelines

1. In an effort to encourage individuals in our System to share their expertise, proposals for workshop presentations are being solicited. Please note that the President of the college or his/her designee must approve proposals submitted by community college personnel.
2. Please complete the attached forms. *All proposals are to be submitted electronically to:* Barbara Morrison, Internal Vice-President, NCCCFA, by **April 30, 2009**. Save the form, complete it and send it as an attachment to vpinternal@ncccfa.org.
3. Reviewers of proposals will be conference committee members of the North Carolina Community College Faculty Association. They will be looking for innovative practices, new ideas inclusive of a global advantage, active learning opportunities, and best practices that conform to the conference theme. Traditional lecture-only presentations are acceptable, but not preferred.
4. As many proposals as possible will be selected. A submission of a proposal is not a guarantee of acceptance. Notification of acceptance status will be sent to respondents electronically by May 30, 2009. If your proposal is chosen, please be prepared to accept the day and time of your presentation as assigned.
5. If your presentation is selected, you will be asked to provide an electronic copy of presentation handouts for inclusion on the conference website.
6. You are not required to use a presider for your session. This line may be left blank if you are not using a presider.

2

Criteria for Selection of Presentations

- The proposal is clearly written. It is complete and its purpose and process obvious and easy to follow.
- The topic is relevant to the theme and speaks to a current issue, research, or a “tried and true” approach within the content area of: **Creating Success Through Innovation**.
- The format is appropriate in terms of pedagogy and presentation style. There is a commitment to participant involvement such as opportunities for questions or “hands-on” experiences.
- The presentation is not a promotion or endorsement of any commercial product or for-profit program.
- All information requested on the proposal form that follows is complete.

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3

DO NOT WRITE IN THIS SPACE:

No. /Init.: _____ Location: _____

Date: _____ Time: _____

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NC Community College Faculty Association Conference
October 11-12, 2009 Embassy Suites, Greensboro

Theme: *Creating Success through Innovation*

Please complete this form to request holding a *workshop* session at the 2009 NCCCFA Conference. A "Call for Proposal" form must be completed for each session.

State Title of Presentation [one-hundred (100) characters or less]

Give Maximum Number of Participants Expected:

Presider(s):

Give a Brief Description of the Content [fifty (50) words maximum]

Indicate willingness to repeat this session: ___ ___ Yes ___ ___ No

(Check all that apply)

Room Arrangement: ___ ___ Theater Style ___ Classroom Style
___ Large Open Space ___ Table and Chairs

Preferred Length of Presentation: ___ 1 hour
___ 2 hours 10 min (back-to-back sessions)
___ 3 hours 30 min. (hands-on presentations only)

Intended Audience: (Check all that apply)

___ All Audiences	___ Research and Planning
___ Administrators	___ Staff
___ Basic Skills	___ Student Services
___ Distance Learning Coordinators	Other _____
___ Faculty	(Specify)

Audio Visual Equipment : (Check all that apply)

None needed _____ Flipchart _____
Internet Connection _____

**NOTE: All rooms will be set with an LCD projector and screen.
Laptops will not be provided by the conference.**

Please provide the following information for publication purposes. Please list this information for each presenter.

1. Presenter's Name:
Email Address: _____
Representing (Institution/Agency):
2. Co- Presenter's Name:
Email Address:
Representing (Institution/Agency):

Arrangements for a presider are the responsibility of the speaker. If you will have presiders at your session state the following:

Presider's Name: _____ None _____
Email Address: _____

Contact information: Contact person:
(For use on acceptance Email Address:
of proposal) Telephone Number:
College/Company:

For college personnel only:

I certify that the President of the college or designee has approved this proposal:

(Name of President)

(Date)

The North Carolina Community College System Office does not provide travel support for presenters who are employees of the North Carolina Community College System and/or the state of North Carolina.

For questions, contact:

Ann Russell
Conference Committee
arussell@bladencc.edu
910-879-5526

Barbara Morrison
Conference Committee
vpinternal@ncccfa.org
910-840-3845

MAIL IN FORMS addressed to:
Barbara Morrison
P. O. Box 227
Lake Waccamaw, NC 28450